

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 3, 2016

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on May 3, 2016. Mayor Dave Duffy presided and the Councilmembers in attendance were: Bud Callaham, Keith Gentzler, Jim Gill, Loresa Brinkerhoff, Mandy Horath, Dennis Koch, Lisa Fernandez, Michele Rideout and Marcus Sanchez. Also present were: Chief of Police, Gabe Elliott; Superintendent of Public Works, Brian Burky; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were six (6) visitors present for this meeting of the City Council.

Makinzie McGonigal and Haylee Giudice of Girl Scout Troop #1841 led the Council and Visitors in the Pledge of Allegiance.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda. Councilmember Gentzler requested that three (3) items be added to Conduct of Business.

Motion: to approve the agenda as amended.

By: Councilmember Gentzler.

Second by: Councilmember Koch.

Vote: The motion passed unanimously

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Warrant Register for April, 2016 and Payroll Vouchers for periods ending April 24, 2016 and April 30, 2016; WARRANT REGISTER - \$401,457.25; PAYROLL 4/24/16 - \$62,526.38; PAYROLL 4/30/16 - \$3,976.38.

CITY OF WORLAND/UTILITIES COMMISSION April 2016

Applied Concepts, Inc, Counting Unit, \$2,145.50; Banner Health, Med Exam/maddock, \$120.00; Big Horn Basin Tire & Off Road, Tire Repair/Brakes, \$607.03; Big Horn CO-OP, Supplies, \$4,169.44; Big Horn Heating & Cooling, Installation, \$26.00; Big Horn Redi-Mix, Rock/3500/4000, \$916.88; Bloedorn Lumber Co, Supplies, \$180.80; Brown's Western Appliance, Heater Core, \$60.00; Carquest Auto Parts, Parts, \$1,823.72; Cash-Clerk Treasurer, Postage/B-1 Thread, \$27.69; Cash-Police Petty Cash, Postage/ID/Wash Cat Traps, \$22.13; Cerilliant, Testing Supplies, \$349.72; Cloud Peak Veterinary Services, Contract, \$600.00; Dewco Pumps & Equipment, Inc, Rebuild VR-16, \$510.11; Donnell & Allred Inc., Engineering, \$7,570.83; Energy Laboratories, Testing, \$3,271.50; Falcon Environmental Corp, Seal Filter Assy/Elements, \$756.31; Five V Solutions, LLC, Services, \$6,555.00; Frandson Safety Inc, Shipping/Supplies, \$154.09; Frontier Tire LLC, Repairs, \$246.74; Galls, LLC, Siren, \$469.79; Hach, Testing Supplies, \$433.09; Hasco Industrial Supply, Supplies, \$2,612.27; Hawkins Inc, Demurrage, \$30.00; Hedge Music, Batteries, \$22.49; Honnen Equipment Company, Filler Cap, \$31.86; Jack's Truck & Equipment, Parts, \$294.07; JV Lumber LLC, Lumber, \$28.34; Kennedy Ace Hardware, Hardware, \$643.59; Kimball Midwest, Hardware, \$225.40; Kings Carpet One, Flooring, \$1,903.05; Midland Implement Co Inc, Parts, \$669.87; Motor Supply, Inc., Parts, \$1,500.45; Mountain West Computers, Cartridges, \$123.90; Norco, Inc., Rental/Supplies, \$249.96; Northern Wyoming Daily News, Advertising, \$1,762.20; Northwest Pipe Fittings, Inc., Parts, \$280.00; One-Call of Wyoming, Tickets, \$77.25; Perry's Truck & Diesel, Inc, Parts, \$368.40; Quill Corporation, Supplies, \$51.95; Reese & Ray's IGA of Worland, Supplies, \$14.10; Respond First Aid Systems, Supplies, \$141.02; S & H Glass Inc, Windshield, \$350.00; Selby's, Optical, Repairs, \$92.24; Serlkay Printing, Receipt Books, \$116.00; Sirchie Finger Print, Supplies, \$408.42; Sunshine Office Products, Supplies, \$683.40; SWI, LLC, Prox Cards, \$564.50; Tailor Made by Taylor, Sewing, \$5.00; Taser International, Battery Packs, \$291.77; Technology Net, Renewal, \$250.00; Tractor & Equipment Co, Equipment Rental, \$1,936.00; Tractor Guys Inc, Radiator Cleaning Set, \$36.06; Triple R Welding, Inc, Culvert Lid/Welding, \$333.00; Ultramax, Supplies, \$678.00; United Parcel Service, Shipping, \$25.24; USA Blue Book, Dissolved Oxygen, \$2,130.95; Valli Information Systems Inc, Web Posting/Maint. Fee, \$168.46; Virile Electric Monthly RR Xing, Tests, \$350.00; Washakie Co Weed/Pest Cont, Chemicals, \$96.00; Washakie County,Septage Dumping, \$71.76; Washakie County Public Health, Vaccination, \$80.00; Washakie County Treasurer, Juvenile/Salary, \$1,841.65; Worland Cleaners & Supply, Inc., Supplies, \$662.27; Worland Ford, Tools, \$29.57; Worland True Value Hardware, Hardware, \$113.07; WY Assn of Municipalities, HR Retreat, \$35.00; WY-Test, Drug Testing, \$466.00; Wyoming Public Health Lab, Colilert Tests, \$152.00; Young's Body Shop, Repairs, \$265.50.

TOTAL REGULARS..... \$54,278.40

AFLAC, Premium, \$716.04; AT & T, Long Distance, \$637.79; AT & T, Mobility, Cell Phones, \$431.08; Benitez, Adalberto, Golf Course - Labor, \$450.00; Big Horn Co-op Marketing Assn., Gasoline/Scale Tickets, \$2,015.28; Big Horn Reg. Joint Powers Board, Monthly EDU, \$32,522.24; Big Horn Rural Electric Co., Electrical Charges, \$35.70; Big Horn Water, Water/Rental, \$91.90; Blue Cross Blue Shield, Insurance, \$70,869.97; Brinkerhoff, Loresa, Mileage, \$186.30; Caress, Donna, Deposit Refund, \$142.86; Carreartrack, Skills, \$598.00; Dreamhome Restoration, LLC, Deposit Refund, \$144.06; Duffy, Dave, Mileage, \$399.60; Eastside Sinclair, Gasoline, \$56.88; Fascorp, Deferred Comp, \$1,880.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$382.36; GoplaygolfWorland, Mgmt Fee, \$15,000.00; Heiss, Jeremy, Deposit Refund, \$80.25; High Plains Power, Inc., Power, \$2,390.18; Internal Revenue Service, Payroll Tax, \$46,014.99; Kenco Security & Technology, Alarm Monitoring, \$82.00; Lopez, Emily, Deposit Refund, \$102.85; Mauna Towers, LLC, Site Rental, \$98.16; Murdoch Oil, Inc., Gasoline, \$4,982.40; NCPERS Group Life Ins., Life Insurance, \$64.00; Pinnacle Bank, Expenses, \$1,137.98; Pulver, Bill, Deposit Refund, \$83.71; Rocky Mountain Power, Electricity, \$23,336.10; RT Communications, Phone Service, \$2,037.48; The Office Shop, 36" Paper, \$86.00;

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U.S. Postmaster, Apr Billing, \$740.55; Verizon Wireless, Cell Phone Service, \$669.86; Washakie County Clerk, Recording Fees, \$24.00; Washakie County Clerk of Court, Child Support, \$633.93; Washakie County Treasurer, Comm. Center/Criminal Facility, \$19,486.79; Washakie County Treasurer, General Purpose Tax - State, \$67,131.00; West River Rd Improvement District, Admin. Fees, \$95.13; Wilkinson, Thomas John, Deposit Refund, \$186.33; Worland Health Club, Membership, \$85.00; Wyatt Molzahn Construction, Consideration, \$2,000.00; Wyoming Dept of Workforce, Workers Comp, \$5,614.73; Wyoming Gas Company, Services, \$2,368.86; yoming Retirement System, Retirement, \$40,976.51; Wyoming State Supreme Court, March Tech Fee, \$110.00.

TOTAL SPECIALS..... \$347,178.85
GRAND TOTAL..... \$401,457.25

By: Councilmember Callaham.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

The minutes of the April 19, 2016 regular meeting were discussed; Councilmember Koch asked that the motion regarding replacement of curb, gutter and sidewalk be amended. Discussion followed. The motion should have been to have the city take responsibility for the cost of replacing the double gutter, curb & gutter and sidewalk including ADA compliant wheelchair ramps at the corners of corner lots when replacing valley gutters with general purpose tax funds.

Motion: to approve the minutes of the April 19, 2016 meeting as amended.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

A motion was made to clarify payment by the city for the replacement of double gutter, curb & gutter and sidewalk when replacing valley gutters.

Motion: to clarify last meetings motion to pay for the replacement of double gutter, curb & gutter and sidewalk when replacing valley gutters at the corners of corner lots to include funding other than general purpose sales tax monies.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Ordinance #833 was presented for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO THE DEPARTMENT OF BUILDING SAFETY, BUILDING CODES, PERMITS, CONTRACTORS, BOARD OF CONTRACTORS AND PROPERTY MAINTENANCE, BY REPEALING CHAPTER 7 OF THE WORLAND CITY CODE AND REPLACING IT WITH A NEW CHAPTER 7 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #833 on third and final reading.

By: Councilmember Callaham.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Ordinance #834 was presented for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO ZONING WITHIN THE CITY OF WORLAND, BY REPEALING CHAPTER 24 OF THE WORLAND CITY CODE AND REPLACING IT WITH A NEW CHAPTER 24 OF THE WORLAND CITY CODE, AND BY AMENDING VARIOUS PROVISIONS WITHIN THE WORLAND CITY CODE TO CONFORM TO THE NEW ZONING REGULATIONS. THIS ORDINANCE FURTHER ELIMINATES HOGS FROM WORLAND CITY CODE SECTION 4-1(A). ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #834 on third and final reading.

By: Councilmember Sanchez.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Mayor Duffy announced that there will be a Bike to Work Week breakfast in Pioneer Square on May 20th from 6:30 to 8:30 a.m.

A voting delegate and alternate delegate is needed for the WAM Convention in Cody on June 8th through the 11th.

Motion: to appoint Mayor Duffy as voting delegate for the WAM Convention in Cody.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Motion: to appoint Councilmember Jim Gill as alternate voting delegate for the WAM Convention in Cody.

By: Councilmember Fernandez.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented information on the health insurance renewal with WAM/JPIC for fiscal year 2017. There was a 3.33% increase in premium this year but there has not been an increase in the premium for the last two (2) years. The renewal would include dental and vision insurance.

Motion: to renew health/dental/vision insurance coverage with WAM/JPIC at the current \$2,000 deductible plan and authorize the Mayor to sign the Benefit Selection Form.

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By: Councilmember Callaham.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

The City issued a Golf Cart Moratorium on July 1, 1996; City Attorney Kent Richins stated that it was done with the intent to acquire all cart stalls. There are a number of things that could be in conflict with the current operation and the city needs to decide if private golf cart stall ownership should be eliminated. The city owns approximately twenty-five (25) stalls located in buildings owned by the city. In addition, there are buildings at the Golf Course that are managed by a caretaker and stall owners/renters pay a fee to maintain the building. More information is needed on who owns what, however, the Council agreed that the city should not sell golf cart stalls in city owned buildings.

Motion: to prohibit the sale of golf cart stalls in city owned buildings.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

The five (5) year engineering agreement with GDA Engineers needs to be amended to include the Snow Removal Equipment (SRE) procurement project for the Worland Municipal Airport. Discussion followed.

Motion: to approve the amendment to the engineering agreement with GDA Engineers for SRE procurement and authorize the Mayor to sign the amendment.

By: Councilmember Gentzler.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Council discussed the street closure on a portion of South 3rd Street and Coburn Avenue, and if the street should be opened since Dowell Schumberger has closed its offices in

Worland. The Resolution to temporarily close the street was issued for storage of vehicles and equipment and security of that equipment. Discussion followed. City Attorney Richins was asked to draft a letter of inquiry for the Mayor's signature requesting information on where the agreement stands with the Lessor and whether or not the property is no longer being used as it was approved for through the Resolution. Councilmembers requested a copy of the original resolution closing the street.

Councilmember Gentzler announced that it was Councilmember Bud Callaham's 76th birthday on April 19th; all present wished him a belated Happy Birthday. Councilmember Gentzler recognized Dave Murdoch and expressed regret of his death. Councilmember Gentzler thanked the budget committee members and Clerk/Treasurer Glanz for the work done on the budget. The Council thanked Clerk/Treasurer Glanz with a round of applause.

Chief of Police Gabe Elliott informed the Council that a new officer will start on May 9th and will be introduced at a council meeting. Mr. Raymond has 30+ years of law enforcement experience and will be a welcome addition to the department. Chief Elliott stated that the department is providing training to local businesses and is willing to do additional training as needed. The Department will be helping with "Life RU Ready" tomorrow with 8th graders who will be at the Law Enforcement Center and learn about police interrogation, arrest and the judicial process.

City Engineer Representative Mike Donnell received the DEQ permit for the sewer line at the Fairgrounds; the city and county will work together on this project. The draft on the Washakie Avenue Study is under review and the final report is due the end of June, 2016. There will be another public meeting before the final report is complete.

Superintendent of Public Works Brian Burky reported that the Dump Truck has been delivered and will be put into service right away. Information on a possible dog park can be discussed further at a work session; a typical dog park is two (2) to ten (10) acres in size and fenced in with a six (6) foot fence, there is usually a water source and benches available for the public. There are two (2) potential areas to be considered, Newell Sargent Park or Rotary Riverside Park. Discussion followed. The city crew is working on the alley behind the Library and crews may be able to use hot mix to patch potholes by the end of the month. The general purpose sales tax signs are here and will be put up.

Mayor Duffy mentioned that the city needs to get another Tree City USA (31 years) sign to place at one of the entrances to the city.

Motion: to enter into executive session to discuss purchase of real estate at 7:53 p.m.

By: Councilmember Gentzler.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Motion: to leave executive session at 8:13 p.m.

By: Councilmember Gill.

Second by: Councilmember Sanchez.

Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Duffy asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:13 p.m.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

May 14, 2016