

## PUBLIC NOTICE

02-02-2016 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 9:00 a.m. Those present were Chairman Aaron Anderson, Members Terry Wolf, Dale Wagner and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Wolf.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the minutes for the January 19, 2016 meeting. Motion carried.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve pay application No. 10 in the amount of \$1,045,680.49 regarding the Banner Health remodel project. Motion carried.

Vouchers for January 2016 were paid as follows:

MILLER KACIE, \$76.68, Reimb; SHOPKO STORES OPERATING CO LLC, \$112.98, Supplies; MOUNTAIN WEST BUSINESS SOLUTIONS, \$75.00, Maint; BLACK MARY BETH, \$127.32, Reimb; WORLAND YOUTH LEARNING CENTER, \$747.00, TANF; CHILDRENS RESOURCE CENTER, \$234.00, TANF; WASHAKIE CO SCHOOL DIST # 2, \$205.75, TANF; BIG BROTHERS BIG SISTERS, \$418.00, TANF; ANDERSON DAVID, \$30.00, Reimb; MOUNTAIN WEST BUSINESS SOLUTIONS, \$15.00, Copies; MOUNTAIN WEST COMPUTER, \$8.99, Supplies; KING CHRISTOPHER J PC, \$2,293.75, Attorney; SWEENEY WENDY PRESS, \$220.69, Attorney; SWEENEY WENDY PRESS, \$804.16, Attorney; SWEENEY WENDY PRESS, \$200.00, Attorney; SPRINGHILL SUITES, \$712.00, Travel; HALLMAN HUNT & MICKELSON PC, \$3,550.00, Attorney; TYLER BUSINESS FORMS, \$83.50, Forms; WASHAKIE CO HRA ACCOUNT, \$5,175.00, Insurance; NATRONA CO CORONERS OFFICE, \$50.00, Dues; BENNETT M.D. THOMAS L, \$2,004.00, Pathology; TOWN OF TEN SLEEP, \$106.00, Utilities; TCT WEST INC, \$27.52, Telephone; SERLKAY PRINTING INC., \$115.78, Printing; THOMPSON REUTERS - WEST, \$536.40, Research; BIG HORN RURAL ELECTRIC, \$231.12, Utilities; TREANOR KATHRYN J, \$164.17, Travel; TREANOR KATHRYN J, \$129.99, Travel; QUINN NANCY, \$114.60, Travel; MCCLELLAN & MACQUEEN, \$4,900.00, Headwall; MODERN PETROLEUM, \$750.00, Backhoe work; TRUE NORTH STEEL, \$2,000.00, Bridge modules; RAPID FIRE PROTECTION INC, \$245.00, Inspection; ROY DECKER & SONS, \$30,834.68, Fairgrounds bldg; WAM/WCCA, \$542.50, Contract; MIDLAND MECHANICAL, \$290.00, Maint; FRANDSON SAFETY INC., \$55.00, Supplies; JOHNSON CONTROLS, \$2,574.70, Control panel; PETERSON QUALITY OFFICE FURNITURE, \$82.50, Maint; SIGNS OF SUTHERLAND, \$106.00, Signs; BLOEDORN LUMBER, \$3.36, Supplies; SNOW CREST CHEMICALS, \$300.00, Utilities; KAPP'S ELECTRIC, \$2,017.87, Electrician; NORTHWEST PIPE FITTINGS, INC., \$212.50, Supplies; ARCA SEARCH CORP, \$86,157.25, Scanning; ARCA SEARCH CORP, \$5,659.00, Scanning; WILKINSON NICHOLE, \$224.67, Reimb; LOMBARD KATRINA, \$35.64, Reimb; OFFICE SHOP THE, \$38.81, Maint; POSTMASTER, \$196.00, Stamps; VERIZON WIRELESS, \$379.60, Telephone; BIG HORN WATER, \$52.50, Utilities; GONSALEZ RANEE L, \$22.75, Reporting; CONSUL-COMP TECHNOLOGIES, \$3,432.48, IT Support; STANS AUTOMOTIVE, \$1,200.00, rent; NORTHERN WYO DAILY NEWS, \$2,001.20, Adv; WASHAKIE COUNTY TREASURER, \$199.00, advocate; MESSENGER & OVERFIELD, P.C., \$579.75, Attorney; SWEENEY WENDY PRESS, \$800.00, Attorney; GORRELL & HOPKINSON PC, \$100.00, Rent; R T COMMUNICATIONS, \$3,253.03, Telephone; WCS TELECOM, \$594.32, Telephone; MOTOROLA, \$3,963.50, Mobile radio; UNIVERSITY OF WYOMING, \$5,802.00, Salary; HEDGE MUSIC, \$24.99, Supplies; BENSON JANET, \$9.00, Travel; UTILITIES COMMISSION, \$1,426.80, Utilities; ARMAJO AMBER, \$110.08, Travel; LEWIS PHYLLIS B, \$56.60, Travel; WYOMING GAS CO., \$8,278.14, Utilities; MASTERS TOUCH LLC THE, \$1,870.00, Postage; MOUNTAIN WEST COMPUTER, \$18.99, Supplies; BIG HORN BASIN TIRE & OFF ROAD, INC, \$59.84, Maint; BLUE LUBE, \$155.29, Maint; WORLAND FORD-LINCOLN-MERC, \$111.26, Maint; R T COMMUNICATIONS, \$540.00, Telephone; THURSTON MEDICAL CLINIC, \$107.10, Prisoner care; SECRETARY OF STATE'S OFFICE, \$30.00, Notary; COMTECH, \$3,000.00, Maint; COMMUNICATIONS TECHNOLOGI, \$115,725.05, Radio consoles; NELSON & PAGE DENTAL PC, \$272.00, Prisoner care; GALLS INCORPORATED, \$1,002.33, Supplies; HASCO INDUSTRIAL SUPPLY, \$187.92, Supplies; FRANDSON SAFETY INC., \$139.50, Supplies; WORLAND TRUE VALUE HARDWARE, \$43.47, Supplies; MELS PLUMBING & SEWER, \$112.00, Maint; WY-TEST, \$110.00, Drug screen; NATIONAL SHERIFFS ASSOC, \$56.00, Dues; VISA, \$791.35, Supplies; VISA, \$44.50, Supplies; ARENDER MATT, \$39.02, Reimb; DELL MARKETING LP, \$24.99, Supplies; QUILL CORPORATION, \$449.80, Supplies; CLOUD PEAK COUNSELING CTR, \$651.00, Nurse; MOTOR SUPPLY INC./ NAPA, \$33.50, Parts; WAM/WCCA, \$727.22, Contract; WAM/WCCA, \$3,420.00, Contract; WYDOT, \$306.90, Permit; USPS-HASLER / 227215, \$5,000.00, Postage; QBS SAFEGUARD, \$162.65, Forms; CHARTER COMMUNICATIONS, \$72.93, Internet; TCT WEST INC, \$350.68, Telephone; CENTURY LINK, \$957.74, Telephone; CENTURY LINK, \$24.74, Telephone; GOLDEN WEST, \$322.00, Phone installation; GARCIA SARAH, \$60.00, Reimb; TRACTOR & EQUIPMENT BILLINGS, \$321.81, Parts; BIG HORN CO-OP MARKETING, \$780.70, Supplies; BIG HORN CO-OP MARKETING, \$102.00, Supplies; NORCO / WORLAND, \$170.51, Supplies; CITY OF WORLAND, \$997.00, Utilities; NEIGHBORS KAMI, \$1,003.09, Reimb; LOMBARD KATRINA, \$750.00, Reimb; SEAMAN, ALBERTA N, \$28.62, Reimb; BENTCHMARK COMPUTER, \$99.95, Maint; NORTHERN WYO DAILY NEWS, \$40.00, Adv; CURRENT ELECTRIC INC., \$1,676.52, Electrician; BLAIRS, \$36.57, Supplies; BIG HORN COUNTY CLERK, \$6,813.71, PH Salary; MOTOR SUPPLY INC./ NAPA, \$1,110.86, Parts; ALSCO, \$237.20, Laundry; WORLAND LAUNDRY & CLEANER, \$498.39, Laundry & Supplies; HASCO INDUSTRIAL SUPPLY, \$487.41, Supplies; MCCLELLAN & MACQUEEN, \$171,299.07, Lane 10 bridge; TOMMERUP MACHINE SHOP, \$548.93, Maint; JV LUMBER LLC, \$55.84, Supplies; MURDOCH OIL INC\_1, \$6,047.64,

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Fuel; ROCKY MTN POWER, \$7,347.88, Utilities; RACO INDUSTRIES, \$79.01, Ribbon; WASHAKIE COUNTY TREASURER, \$103.58, Postage; RICKER PHARMACY, \$116.81, Prisoner care; BLAIRS, \$374.10, Prisoner food; HUB INTERNATIONAL, \$50.00, Notary bond; WY-TEST, \$55.00, Drug screen; LOMBARD KATRINA, \$99.98, Reimb; HIGH PLAINS POWER INC, \$43.19, Utilities; SNOW CREST CHEMICALS, \$140.50, Utilities; KENCO SECURITY AND TECHNOLOGY, \$64.50, Security; GEIS CONSTRUCTION, \$10,795.00, Conf bldg; TDC DIESEL, \$752.01, Maint; SCHMELTZER PAINTING, \$1,215.00, Painting; HASCO INDUSTRIAL SUPPLY, \$426.95, Supplies; QUINN NANCY, \$104.49, Travel; TREANOR KATHRYN J, \$67.95, Travel; WORLAND TRUE VALUE HARDWARE, \$547.91, Supplies; SYSCO FOOD SERVICES OF MONTANA, \$4,505.07, Prisoner food; WORLAND LAUNDRY & CLEANER, \$412.19, Laundry & Supplies; SUNSHINE OFFICE PRODUCTS, \$1,810.84, Supplies; PLAINSMAN PRINTING & SUPPLY, \$147.50, Printing; SERLKAY PRINTING INC., \$65.00, Printing; BLUE LUBE, \$13.99, Maint; NORCO / WORLAND, \$38.28, Supplies; BLOEDORN LUMBER, \$4,445.98, Supplies; BLOEDORN LUMBER, \$31.36, Supplies; JV LUMBER LLC, \$1,485.73, Supplies; S & H GLASS INC., \$351.00, Maint; KENNEDY ACE HARDWARE, \$888.77, Supplies; S & H GLASS INC., \$580.00, Maint; HASCO INDUSTRIAL SUPPLY, \$50.89, Supplies; SERLKAY PRINTING INC., \$25.00, Printing; TOWN OF TEN SLEEP, \$106.00, Utilities; PROSPECTOR ENGINEERING SERVICES, \$1,400.73, Engineer; MESSENGER & OVERFIELD, P.C., \$529.40, Attorney; MESSENGER & OVERFIELD, P.C., \$100.00, Rent; \$557,537.80. PAYROLL, \$219,524.01; AFLAC, \$1,805.14; GREAT WEST TRUST, \$2,970.00; MBA, \$88,921.09; PRUDENTIAL, \$352.00; FORTIS ASSURANT, \$358.93; STANDARD INSURANCE, \$1,793.52; WORKERS COMP, \$4,816.21; WYOMING RETIREMENT, \$33,659.79; \$911,738.49.

Road and Bridge Superintendent Randy Chenoweth reported to the board that the ice and snow had been cleared on the Big Trails Road. The crew continues to work on maintenance of the equipment. The Lane 8 cattle guard has been cleaned. The BLM has not yet repaired the wings of the cattle guard. Randy will contact the BLM regarding this issue. Future discussion will need to be held with Donnell and Allred regarding the use of materials in the Lower Nowood pit and an easement for a county road. Discussion was held on using county equipment to dig additional pit area before the transfer station is completed.

The Worland Shooting Complex Road, Ten Sleep landfill proposed road and the Lane 17 proposed guard rail area will need to be surveyed by the planner this month.

Building Maintenance Manager Tom Schmeltzer reported that the search and rescue sewer line is frozen. It is cost prohibitive to thaw the pipe before spring because it will just re-freeze. There is minimal use of the facility during the winter months. Tom will check on the information Planner David Anderson submitted to the City of Worland regarding the sewer line at the fairgrounds. Tom reported that the State Electrical inspector has issues with the remodel project at the fairgrounds conference building. There has been some discussion about a communications center being placed at the site and there are regulations that need to be followed if this is true. Neither Tom nor the commissioners have heard of a communications center being placed at the site. Tom stated that he received all of the permits needed for a cosmetic remodel of the building and until the communications center was brought up there were no issues with the electrical inspector. Discussion was also held on an inspection of the current Homeland Security building for possible Title 25 secure holds. A detox room would need to be made available which would include putting in floor drains etc in certain rooms. There is access through the crawl space area for some work to be performed.

Homeland Security Director Kimball Croft and Building Maintenance Manager Tom Schmeltzer met with the board to further discuss a possible communications center at the fairgrounds. Kimball stated that he had only asked if additional electrical outlets could be installed in the radio room area for a possible communications center. A phone call was placed to Ed Gross the State Electrical Inspector and a message left to meet with the board later this day to discuss if a permit is needed.

Homeland Security Director Kimball Croft reviewed with the board a letter to Melinda Gibson regarding a regional mitigation plan. The plan would be for surrounding counties to complete at no monetary impact to the county and the plan would then be in affect for five years. The plan is needed to assist with any large incident and funding that is available if a current plan exists. A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to approve the letter as presented and proceed with a regional plan. Motion carried. Discussion was held on the purchase of the pet trailer for emergency housing of household pets. Kimball reported that as per federal guidelines only one county can not own the pet trailer. The board feels that the grant funds would be better served for the possible communication center if needed rather than the pet trailer.

Fire Chief Chris Kocher, Sheriff Steve Rakness and Homeland Security Director Kimball Croft met with the board to discuss the possibility of a communications center/EOC at the new Homeland Security office. There is a need for the area but many details need to be discussed before moving forward. Sheriff Rakness stated there may be a possibility of the state invoicing the county for the WYO-Link system and if that occurs the Sheriff's department will go back to an analog system and not use WYO-Link.

Fire Chief Chris Kocher received permission from the board to re-allocate funding within the Firewise Grant line items to finish up on several projects. There is \$19,581.64 remaining in the current grant and this will be used for outreach, project control and administration. Chris presented a draft resolution for the board to review and possibly sign at their March 2 meeting regarding proposed burning regulations. Discussion was held on why the resolution was presented and to not just use the guidelines that are published. Attorney John Worrall entered the meeting and stated

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that the resolution is cleaner than the guidelines. A public meeting will be held on February 16 at 4:00 pm at the Community Center Complex in the conference room for input regarding the resolution. The documents are available on the county website at www.washakiecounty.net. There will also be information available at West-Ag days. Also discussed was the appointment of a deputy fire warden. The commissioners feel this is a function of the fire district board not the commissioners. Chris will recommend a deputy fire warden to the fire district board.

Youth Alternatives Grant Writer Anna Venable, Youth Alternatives Director Sarah Garcia, and Building Maintenance Manager Tom Schmeltzer met with the board to review the application for a CDBG grant application for the Ten Sleep after school program. Discussion was held on 25% of matching funds that the county would provide along with in-kind hours that could be used. A public hearing will be held on February 15, 2016 beginning at 6:00 pm at the Ten Sleep Library. Zoning and ordinance information will need to be received from the Town of Ten Sleep. Also discussed was meeting with the Washakie County School District No. 2 regarding matching funds for the grant. A motion was made by Commissioner Wolf and seconded by Commissioner Wagner to authorize the chairman to sign the Dept. of Housing and Urban Development report for the grant application. Motion carried.

Ten Sleep Fire District board members Vernon Greet, Tom Brewster, Clinton Breeden, Road and Bridge Superintendent Randy Chenoweth, and Building Maintenance Manager Tom Schmeltzer met with the board to discuss an additional shop being built at the Big Trails county shop to house several new pieces of fire district equipment. Tom will meet with Randy at the site to discuss the size of building and if the area will need fill dirt and get the information back to the planner for the bidding process.

Jenny DeSarro with the Greater Yellowstone Coalition, Bradley Lee with Council for the Big Horn Range, Dan Rice with the Washakie County Conservation District, and WDA Director Le Ann Chenoweth met with the board to discuss the Wyoming Public Lands Initiative. The commissioners would like to begin with an open house for the community to identify who has an interest in the Wilderness Study Area's. Discussion was held on producing several maps that could be available for the public to view. After the open house the commission will decide how they would want to move forward with the information received.

Wyoming State Electrical Inspector Ed Gross, Homeland Security Director Kimball Croft, Sheriff Steve Rakness, Building Maintenance Manager Tom Schmeltzer, City of Worland Building Inspector Nick Kruger, Sheriff Steve Rakness and Attorney John Worrall met with the board to discuss if there was a need for a sight plan review due to the fact that a communication center may be added at the fairgrounds conference room remodel for Homeland Security. Ed stated that if the remodel project is over \$40,000 and the building is a government owned building and there is going to be a communication center added, then a site plan certified by an electrical engineer is needed. Much discussion was held on why, after most of the project is already completed, must a plan now be filed and why did Ed wait so long to make this decision since he has visited the site two weeks earlier. Much discussion was held on the lack of communication between Ed and Tom and the fact that Ed will not return phone calls made by Tom. If the communications site is added there must be special electrical needs met before the site can become operational. Tom stated that he had received all of the permits that he thought were needed to proceed with a cosmetic changes to the building and the city building inspector agreed with Tom. After a lengthy conversation it was decided that Ed, Tom and Commissioner Wolf would meet at the sight and review what is being done and discuss any upcoming needs for electricity use. It was also decided that both Tom and Ed would begin to work and communicate with each other and work towards a common goal of getting along with each other.

### CONSENT AGENDA

1. All commissioners sign letter of support for Cloud Peak Counseling.
2. Approve continuation certificate for Mark Dooley, Rolly Redland, and Chris Schmeltzer regarding the Predatory Animal Board.
3. Approve bond for Susan D. Scheuerman, Washakie County School District No. 1 Treasurer, in the amount of \$20,000.00.
4. Authorize chairman to sign drawdown request No. 2 in the amount of \$49,321.50 regarding the Records Retention consensus funds.
5. Accept monthly reports for Sheriff's Dept. \$1,105.00, County Clerk \$9,342.75.
6. Authorize chairman to sign the HSG15 Point of Contact Information form.
7. Authorize chairman to sign the Willis of Colorado health insurance fee agreement.

A motion was made by Commissioner Wagner and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Wagner to adjourn the meeting. Motion carried.

(Seal)

Mary Grace Strauch  
Clerk to the Board

Aaron Anderson, Chairman  
Washakie County Commissioners

February 13, 2016