

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND June 4, 2024

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on June 4, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, Wendy Fredricks, Rebecca George, William Worley, Mike Neufer, Adam Martinez and Kody DeMunbrun (via telephone). Also present were Airport Manager, Lynn Murdoch; City Attorney, Kent Richins; Chief of Police, Gabe Elliott; Director of Public Works, Nick Kruger; City Engineer Representative Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were three (3) visitors present for this meeting of the City Council.

Clerk/Treasurer Tracy Glanz led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda. By: Councilmember Fredricks. Second by: Councilmember Martinez. Vote: The motion passed unanimously.

The minutes of the May 21, 2024 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of June, before normal City Council approval on the first Tuesday of July and approve the Consent Agenda with Warrant Registers for May 2024, Monthly Statement of Financial Condition for May 2024, BAPC Minutes for May 29, 2024, Payroll Vouchers for the period of May 31, 2024. PAYROLL 5/31/24 - \$68,387.14; PAYROLL MTHEND 5/31/24 - \$4,256.55.

CITY OF WORLAND/UTILITIES COMMISSION MAY 2024

Arnold Machinery Co, Pallet Racking, \$6,345.88; B3 Enterprises Explosives & Pyrotechnics, Launcher/Wildlife Scare, \$690.00; Big Horn Basin Tire & Off Road, Services, \$3,300.00; Big Horn Co-op, Parts/Service, \$383.42; Billings Precast, 250 Gallons Sand Oil Separator, \$7,930.00; Black Mountain Software, Barcode Scanner, \$100.00; Blair's Market, Batteries, \$11.99; Bloedorn Lumber Co., Supplies, \$205.48; Bobcat of the Big Horn Basin, Mini Ex, \$926.86; Bomgaars, Supplies, \$640.43; Carquest Auto Parts, Parts, \$3,223.77; Cash-Clerk Treasurer, Postage, \$16.30; Cloud Peak Vet., Contract, \$650.00; Cowboy State Electrical Service, Install Flood Lights, \$2,335.13; Eagel Engineering & Surveying, Services, \$7,916.67; Frandson Safety Inc, Calibration/Fire Ext. Maint., \$112.13; Frontier Tire LLC, Service, \$4,087.19; Galls, LLC, Uniforms/Flashlight Batteries, \$1,037.41; Hasco Industrial Supply, Supplies, \$414.98; Hawkins Inc, Chlorine Cylinder, \$914.71; Imperial Pump Solutions, Fogrod, \$1,375.00; Joe Johnson Equipment, Main Broom/Gasket, \$788.00; Kennedy Ace Hardware, Hardware, \$3,022.66; Kimball Midwest, Cleaner, \$1,212.38; Laird Sanitation LLC, Portable Toilet, \$200.00; Machinery Power & Equipment, Jumping Jack Tamper, \$605.88; Midland Implement, Rainbird, \$2,616.34; Motor Supply, Inc., Parts, \$267.04; Norco, Inc, Supplies, \$189.24; Northern Wyoming Daily News, Advertising, \$2,307.01; Northwest Pipe Fittings, Inc., Parts, \$9,648.86; One-Call of Wyoming, April Tickets, \$71.25; R&A Safety, Testing, \$187.50; Railroad Mgt. Co, License Fee, \$379.14; RDO Rquipment Co, Parts, \$787.76; Serlkay Printing, Supplies, \$1,084.30; Severson Supply & Rental, 46" Poly, \$3,909.32; Southwestern Equipment, Hyd. Cylinders, \$2,389.26; Star Equipemtn, LTD, Diamond Blade, \$2,552.85; Team Laboratory Chemical, Fine Road Patch, \$10,329.00; The Outdoorsman, Streamlight, \$869.94; Tommerup Machine Shop, Pump Newel Srgt, \$21,043.36; Town of Basin, Sewer Washer, \$458.47; Triple R Welding, Capped Blower Piping, \$330.00; United Postal Service, Shipping, \$14.15; USA Blue Book, Chlorine Test/Hach Sodium, \$1,262.89; Valli Information Systems, Inc, Online/Web Maintenance, \$190.26; Virile Electric, Shoot Power Loss-City Hall, \$567.97; Washakie County Weed/Pest, Roundup, \$1,029.00; Washakie County Treasurer, Juvenile Officer/C. Wall, \$1,480.30; Worland Cleaners & Supplies, Services/Supplies, \$688.49; Worland Police Dept, Postage, \$69.84; Worley Welding & Repair, Railing-C.H./Piping Water Crane, \$6,057.22; Wy Assn of Municipalities, Con.Registration-Glanz/Gill, \$540.00; WYDOT-Financial Service, Project Expeditures/P6 Citation, \$2,077.52; Wyoming Law Enforcement Academy, Training-A. Pantelis, \$1,910.95.

TOTAL REGULARS \$ 123,755.50

AFLAC, Premium, \$791.54; Ardurra, Washakie Construction, \$7,753.79; AT & T, Long Distance, \$88.37; AT & T Mobility, Cell Phone Service, \$275.71; Big Horn CO-OP, Gasoline, \$5,005.52; Big Horn Regional Joint, Monthly Assesment, \$36,972.50; Big Horn Rural Electric Co, Electricity for Water Well #1, \$47.96; Big Horn Water, May Rental, \$166.00; Blue Cross Blue Shield, Health Insurance, \$62,237.59; Boden, Brian, Deposit Refund, \$200.00; Candy Treanor, Countertops-City Hall, \$1,300.00; Credence Healy, Payment Refund, \$154.00; Dan Ketterling, Mileage Reimbursement, \$828.39; Dearborn National Life Insurance, ASSN/LIFE Insurance, \$78.86; Dellors, Nancy, Mileage Reimbursement, \$458.28; Eagle Engineering & Surveying, Official/Artesian Line/2024 Streets, \$16,740.72; Eastside Sinclair, Diesel, \$149.99; Element Shear, LLC, Overpayment-Pavlus, \$198.40; FasCorp, Deferred Compensation, \$7,320.00; Fort Dearborn Life Ins. Co., Disability Insurance, \$347.60; Freeland, Taylor, Restitution, \$3,588.63; Gill, Jim, Cell Phone Service May, \$50.00; High Plains Power, Inc., Electricity, \$1,281.54; Internal Revenue Service, Payroll Tax Deposit, \$64,792.00; JCS Custom Construction/Sterling Service, Paint/Wood Work-City Hall, \$3,450.00; Kenco Security & Technology, Alarm Monitoring, \$214.40; Marcy Argeris, Reimbursement-Mileage, \$458.28; McIntosh, Vicki & Daryl, Deposit Refund, \$200.00; Murdoch Oil, Inc., Gasoline/Diesel, \$5,993.09; NCPERS Group Life Ins., Life Insurance, \$192.00; Pinnacle Bank, Expenses, \$3,158.23; Precision Outdoor Pwr & Sharp., Deck Adpater, \$1,080.00; Rocky Mountain Power, Electricity, \$22,767.90; Range,

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Phone Service, \$1,858.59; Sagebrush Sports LLC, Golf Course Contract, \$12,916.66; US Postmaster, May's Billing/Stamps, \$1,144.01; Verizon Wireless, Cell Phone Service, \$239.81; Verizon Wireless, Cell Phone/Tablets, \$840.16; VSP Insurance, Vision, \$723.07; Washakie County Clerk, Filing Fees, \$48.00; Washakie County Courthouse, Garnishment, \$1,162.23; Washakie County Solid Waste Dist, Municipal Waste, \$27,042.40; Washakie County Treasurer, Communications Center, \$21,446.46; Washakie County Treasurer, General Purpose Tax - State, \$98,916.12; Workmen Comp. Dept, Workers Comp, \$11,899.84; Wyoming Gas Company, Services, \$1,674.64; Wyoming Retirement System, Retirement, \$46,274.96; Wyoming State Supreme Court, Tech Fee.

TOTAL SPECIALS..... \$474,528.24 GRAND TOTAL..... \$598,283.74

By: Councilmember George. Second by: Councilmember Lombard. Vote: The motion passed unanimously.

Donnie BJORHUS with Green Hills Golf Course reported that 2,016 rounds of golf were played in May. This is the first May, since we have been here, that it has been over 2,000 rounds. This is an increase of 112 rounds from last year. The Cowboy Joe Golf Scramble held in May had 20 teams (80 players) that participated. The greens were aerated on May 21; the greens look great and have healed up nicely from the aeration. Tee box construction on holes #2, #3 and #12 are complete, we are letting the sod take hold before opening those tees. The 34th DeBonya Tournament will be held next weekend with 100 players coming in. Junior Golf lesson registration is ongoing, and the beginner class is already full. Those lessons will start on June 18th and run into the second week of July. The Get Golf Ready program wraps up on May 31st. There were twelve (12) participants in the class this spring. The maintenance staff are doing a fantastic job keeping the course in great shape. They are busy trying to keep up with the mowing following all the moisture we received in the last couple of weeks. Mayor Gill noted that Mr. Bjorhus, Josh Hellyer and Airport Manager Lynn Murdoch are working together to promote the golf course to pilots flying in and using the FBO facility.

Fire Chief Chris Kocher requested approval from the City to allow the discharge of fireworks at the gravel pits above the Washakie County Fairgrounds from July 3, 2023 through July 5, 2023 with standby provided by the Worland Fire District and the BLM.

Motion: to allow fireworks at the gravel pits above the Washakie County Fairgrounds from July 3, 2023 through July 5, 2023. By: Councilmember Fredricks. Second by: Councilmember Martinez. Vote: The motion passed unanimously.

Jeff Lapp with the Washakie County Fair Board requested approval and assistance with the Fair Parade on July 27, 2024. The city will assist with the parade.

Councilmember Worley arrived at the meeting.

John Davis and Jim Gilman addressed the Council about the Ludlow house and the placement of the house on city property. After meeting with Mayor Gill and Director of Public Works Nick Kruger, the house could be situated between the two bridges west of town. A concrete slab will need to be poured prior to placement. At some point, it could be used as a tour site with supervision. Mr. Gilman asked for permission to place the house and the city to take ownership of the house as he believes it is currently owned by Washakie County. Mr. Gilman and Mr. Davis volunteered to pay for the cement slab. Discussion followed.

Motion: to approve spending city funds to create a site plan and determine what the long term impact would be to the city. By: Councilmember Neufer. Second by: Councilmember Martinez. Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the Proposed Budget and a Budget Summary for fiscal year 2024-2025 for second reading:

Table with 2 columns: Fund Name, Amount. Rows include GENERAL FUND, CAPITAL PROJECTS FUND, EXPENDABLE TRUST FUND, AGENCY FUND, WATER FUND, SEWER FUND, SANITATION FUND.

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Table with 2 columns: Expenditures, Amount. Rows include Total Budget, Total Budget All Funds.

Motion: to approve the proposed budget for the fiscal year 2024-2025 on second reading. By: Councilmember George. Second by: Councilmember Worley. Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented Resolution #2024-3:

A RESOLUTION ALLOWING FOR AN AMENDMENT TO THE BUDGET FOR THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING FOR THE FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024.

BE IT RESOLVED that an amendment be made to the following line items for the fiscal year ending June 30, 2024:

Table with 3 columns: GENERAL FUND, Description, Amount. Rows include ARPA Funding - City Hall, ARPA Funding - Airport.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Worland that the amendments to the budget through Resolution in accordance with Wyoming State Statute 16-4-113 be adopted as the Official Budget for the City of Worland for the fiscal year ending June 30, 2024.

DATED this 4th day of June, 2024. James R. Gill, Mayor

ATTEST: Tracy A. Glanz, Clerk/Treasurer

Motion: to approve Resolution #2024-3. By: Councilmember Fredricks. Second by: Councilmember Brookwell. Vote: The motion passed unanimously.

Airport Manager Lynn Murdoch reported that a pre-bid meeting was held for the Taxiway A Rehabilitation Project; there were a few contractors in attendance. The airport had a TSA inspection over Memorial Day weekend, and the airport passed with flying colors.

Director of Public Works Kruger informed the Council that there have been four (4) water leaks within the last five (5) days, three (3) of those in the last 24 hours. It has been challenging for the crews to keep up. Fortunately, none of them have been water mains, but water services and easier to manage. We are still down five (5) staff members and missing our second summer crew. One new hire is starting Monday, which will help a little bit. I have received a few complaints about mosquitoes; I have not been able to fill that position yet. That position is still open and being advertised.

Chief of Police Gabe Elliott requested approval to close Obie Sue Avenue from South 11th Street to South 12th Street on Tuesday, July 16, 2023 from 3:30-9:00 p.m. for the annual Worland Volunteer Fire Department family picnic. The Department is also requesting the use of barricades and signage as needed.

Motion: to approve the closure of Obie Sue Avenue from South 11th to South 12th Street from 3:30-9:00 p.m. on July 16, 2023 and provide barricades and/or signage as needed. By: Councilmember Lombard. Second by: Councilmember Brookwell. Vote: The motion passed unanimously.

Chief of Police Elliott reported that there was a great turnout for the Safe Community Days, with an estimate of between 500 and 800 people in attendance.

City Engineer Representative Donnell informed the Council that the work on the Artesian Line is complete. The line was filled within one day. The 11th Street Water Project is complete with the pressure test done today. Wild West Construction may possibly start their paving project next week. The storm water project plans are finished for 23rd Street and Washakie Avenue. Director of Public Works Kruger responded to a question by Councilmember Neufer on the start date for the sewer project north of town. The project is in design currently and as soon as that is done Viper Construction will be doing the work. This project is north of town where the new Oxbow Facility will be located, and the city will be replacing approximately 700 feet of old clay pipe that had collapsed. This is a 15" sewer main replacement and expands the original cost share project with Oxbow to replace the area that collapsed.

Clerk/Treasurer Glanz reminded the Council about the picture scheduled for Monday, June 10th at 6:00 p.m.

Mayor Gill noted that the Municipal Court Report, Building Permit Summary, Golf Course Financial Report for May 2024, the minutes for the WCCC for April, 2024 and a Community Garden Report are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:45 p.m. By: Councilmember Neufer. Second by: Councilmember Brookwell. Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST: Tracy A. Glanz, Clerk/Treasurer

June 13, 2024