

PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND May 18, 2021

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on May 18, 2021. Mayor Jim Gill presided and the Councilmembers in attendance were: Kody DeMunbrun, Barbara Brookwell, Kreg Lombard, Christy Schneider, Wendy Fredricks, Mike Neuffer, Scott Schaeffer and Adam Martinez. Also present were: Superintendent of Public Works, Nick Kruger; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Airport Manager, Lynn Murdoch and Clerk/Treasurer Tracy Glanz. Councilmember William Worley was absent.

There were six (6) visitors present for this meeting of the City Council.

State Senator Ed Cooper led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a Quorum with Councilmember Worley excused and asked for approval of the agenda as presented.

Motion: to approve the agenda as presented.
By: Councilmember Schneider.
Second by: Councilmember Neuffer.
Vote: The motion passed unanimously.

The minutes of the May 4, 2021 regular meeting stand approved as published.

Motion: To approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of May, before normal City Council approval on the first Tuesday of June and approve the Consent Agenda with Council Work Session Minutes for May 10, 2021 and Payroll Voucher for the period ending May 2, 2021; PAYROLL 5/02/21 - \$61,823.43.
By: Councilmember DeMunbrun.
Second by: Councilmember Schneider.
Vote: The motion passed unanimously.

Mayor Gill introduced Tony DeMars, the new contact for KWOR/KKLX who provided a brief work history and stated that he is working to get people from the community on the radio.

Mayor Gill announced that it was the time and place to open and review bids for the FireSmart Project.

COMPANY	DESCRIPTION	BID
Dallman Inc.	Sewer Lagoon – Unit C	\$23,650.00
Advanced Fire Support, LLC	Sewer Lagoon – Unit C	\$20,425.00
Summitt Forests, Inc.	Sewer Lagoon – Unit C	\$67,940.00
Summitt Forests, Inc.	West River – Unit B	\$15,800.00

City Attorney Kent Richins recommended that the bids be reviewed by Fire Chief Chris Kocher and the State Fire Marshal prior to awarding the bid. City Attorney Richins clarified that the City is a sponsor, not paying for the project. Mayor Gill thanked Fire Chief Chris Kocher for putting this project together.

Mayor Gill introduced State Representative Mike Greear and State Senator Ed Cooper and thanked them for all their hard work at the legislature and their support of cities and towns across the State. Sen. Cooper and Rep. Greear addressed the Mayor and Council about the last legislative session and the interim meetings planned for this summer. Rep. Greear noted that the State needs to stay within its budget, but the CREG report, investment dollars and unrealized gains look good.

City Attorney Kent Richins presented Ordinance #859 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO CERTAIN MOTOR VEHICLE AND TRAFFIC REGULATIONS BY REPEALING, AMENDING AND SUPPLEMENTING PORTIONS OF CHAPTER 14 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to pass, approve and adopt Ordinance #859 on third and final reading.
By: Councilmember Lombard.

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Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the Proposed Budget and a Budget Summary for fiscal year 2021-2022 for first reading:

GENERAL FUND	
Revenues	4,360,199.00
Estimated Cash on Hand	654,458.00
Expenditures	4,554,234.00
Cash Reserve	460,423.00
Total Budget	5,014,657.00

CAPITAL PROJECTS FUND	
Revenues	320,200.00
Expenses	320,000.00
Total Budget	320,000.00

EXPENDABLE TRUST FUND	
Revenues	15,329.00
Estimated Cash on Hand	64,671.00
Expenditures	80,000.00
Total Budget	80,000.00

AGENCY FUND	
Revenues	35,000.00
Estimated Cash on Hand	1,000.00
Expenditures	36,000.00
Total Budget	36,000.00

WATER FUND	
Revenues	1,878,905.00
Estimated Cash on Hand	253,681.00
Expenditures	2,132,586.00
Total Budget	2,132,586.00

SEWER FUND	
Revenues	1,360,573.00
Estimated Cash on Hand	160,966.00
Expenditures	1,521,539.00
Total Budget	1,521,539.00

SANITATION FUND	
Revenues	1,041,880.00
Estimated Cash on Hand	
Expenditures	1,034,138.00
Total Budget	1,034,138.00

Motion: to approve the proposed budget for fiscal year 2021-2022 on first reading.
By: Councilmember Lombard.
Second by: Councilmember Brookwell.
Vote: The motion passed unanimously.

Superintendent of Public Works Nick Kruger requested an amendment to the budget for \$200,000 to pay for the construction of a building at the old water treatment plant to store pipe and other inventory, and to start on the removal of the old cells at the plant. Current construction prices are unstable at the moment, so the funds would not be spent if the costs are out of control. Superintendent of Public Works Kruger stated that the Budget Committee members asked that he make this request to the whole Council. Discussion followed about the size of the building and the liability issues surrounding the current storage situation. Clerk/Treasurer Glanz clarified that this amount would be distributed between the General, Water, Sewer and Sanitation Funds.

Motion: to approve amending the budget by \$200,000.00 as follows:

10-55-324	Building/Property Purchase	Increase by \$30,000
51-40-324	Building/Property Purchase	Increase by \$70,000
52-40-324	Building/Property Purchase	Increase by \$70,000
53-40-324	Building/Property Purchase	Increase by \$30,000

To increase the budget by \$200,000 for a new storage building and remodel at the old water treatment plant.

By: Councilmember Schneider.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Motion: to approve the Proposed Budget for fiscal year 2021-2022 on first reading as amended.

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By: Councilmember DeMunbrun.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill noted that the Board of Adjustment & Planning Commission (BAPC) minutes are in the council packet for review.

Clerk/Treasurer Glanz informed the Council that the BAPC has been discussing the idea of short term rentals or Airbnb's and how they should be regulated and would like the Council's opinion on possible regulations. These types of rentals could be regulated by ordinance with a required application and minimal fee. The application would require that the resident provide proof of a sales tax license to make sure sales and lodging taxes are paid. Or these rentals could be regulated by the building department by permit or special exemption, with the same minimal fee and tax requirements. The BAPC is also discussing if the rentals should be allowed in any zone or regulated to specific zones. Several communities are dealing with this issue. It was suggested that this be discussed further at a Council Work Session with BAPC members. The next work session will be June 7, 2021.

Chief of Police Gabe Elliott reported that the graduation parade went really well; Kara Anderson did a great job of organizing the event. The Rendezvous did not have the event on Saturday due to weather issues. It is unknown if that event will be rescheduled. The last position at the Police Department has been filled; Chris Hazen starts on Thursday with the Department.

City Engineer Representative Mike Donnell stated that the permit application for extending the water main on Lawson was sent in today. The WWTP project will be delayed with an estimated 12-16 week pump delivery, however, the pipe to replace the outfall sewer line may be delivered in June. The Big Horn Regional kick off meeting is tomorrow night for the Wyoming Water Development Commission Level II Study. This Study will find ways to improve water flow south of Worland.

Airport Manager Lynn Murdoch informed the Council that one hangar is in construction and another is almost ready to permit for construction. The new mower has been delayed; the manufacturer is waiting on computer chips. Airport personnel is working on weed control.

Superintendent of Public Works Nick Kruger reported that the city crew is continuing to fill potholes and running the streetsweeper. The potholes have been filled with sand and will be maintained until a larger patch of asphalt can be done. This Friday the Middle School students will be cleaning up several parks and working out at the Golf Course Pond picking up trash and debris. The pond is down about five (5) feet, the problem has been fixed but it will take time to fill the pond to capacity. Effective Monday, May 17th all of the city crews are working from 7:00 a.m. to 4:00 p.m. even the sanitation crew. This will allow all the crews to be on one schedule and provides flexibility when crews are needed at different places. The sanitation trucks will start at 7:15 a.m. versus 5:30 a.m.; all details have been worked out with the landfill. Discussion followed on possible conflicts with the sanitation trucks and semis unloading in the morning at local businesses. Superintendent of Public Works Kruger stated that this issue has been addressed and the dumpster's downtown will be dumped later in the morning. "It is a learning curve for everyone, but hopefully the positives will outweigh the negatives." The Head Mechanic will be adding cameras to the older sanitation trucks to allow for better line of sight.

Mayor Gill noted that the WAM Summer Convention Agenda is in the Council packet for review and asked Councilmembers to contact the Clerk/Treasurer if they are interested in attending.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:00 p.m.
By: Councilmember Neuffer.
Second by: Councilmember Martinez.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer
May 27, 2021