
PUBLIC NOTICE

REGULAR MEETING OF THE CITY COUNCIL OF WORLAND November 19, 2024

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on November 19, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Kody DeMunbrun, Barbara Brookwell, William Worley, Wendy Fredricks, Rebecca George, Adam Martinez and Mike Neufer via telephone. Also present were Director of Public Works, Nick Kruger; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz.

There were five (5) visitors present at this meeting of the City Council.

Terre Thiel led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum and asked for approval of the agenda.

Motion: to approve the agenda.

By: Councilmember Lombard.

Second by: Councilmember DeMunbrun.

Vote: The motion passed unanimously.

The minutes of November 4, 2024 regular meeting stand approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of November, before normal City Council approval on the first Tuesday of December and approve the Consent Agenda with Council Work Session Minutes for November 12, 2024 and Payroll Voucher for the period of November 15, 2024. PAYROLL 11/15/24 - \$63,291.28. By: Councilmember Fredricks. Second by: Councilmember Worley. Vote: The motion passed unanimously.

Mayor Gill informed the Council that he received a letter of interest from Robb Thiel to join the Board of Adjustment & Planning Commission (BAPC) and appointed him to the BAPC for a three (3) year term.

Motion: to approve the appointment of Robb Thiel to the BAPC.

By: Councilmember Brookwell.

Second by: Councilmember DeMunbrun.

Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented Resolution #2024-5:

RESOLUTION #2024-5 BUDGET AMENDMENT

A RESOLUTION ALLOWING FOR AN AMENDMENT TO THE BUDGET FOR THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING FOR THE FISCAL YEAR JULY 1, 2024

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TO JUNE 30, 2025

BE IT RESOLVED that an amendment be made to the following line items for the fiscal year ending June 30, 2025:

GENERAL FUND

10-32236	General Purpose Tax – County	\$ 339,109.00
10-55000-709	General Purpose Tax - Streets	\$ 339,109.00

To increase General Purpose Tax funding revenues and expenditures by the amount of general purpose tax unspent at the end of fiscal year 2023-24.

SEWER FUND

52-40000-372	Mains Maint. & Replacement	\$ 200,000.00
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To increase Sewer Mains Maintenance & Replacement to cover the emergency sewer main repair north of town.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Worland that the amendments to the budget through Resolution in accordance with Wyoming State Statute 16-4-113 be adopted as the Official Budget for the City of Worland for the fiscal year ending June 30, 2025.

DATED this 19th day of November, 2024.

James R. Gill, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

Motion: to approve Resolution #2024-5.

By: Councilmember Fredricks.

Second by: Councilmember Brookwell.

Vote: The motion passed unanimously.

City Attorney Kent Richins informed the Council that a voice-mail from Roger Bower indicated that he is opening the gates on South 3rd Street. City Attorney Richins contacted Bower's attorney stating that the city does not agree with just opening the gates as the property needs to be secure prior to opening the street for public use. This opens a liability for Bower and possibly the City. Director of Public Works Nick Kruger stated that Mr. Bower indicated that there is a building in the center of the area that has been leased or sold and they need access to the property. The travel lanes are good, but there are obstructions in the public right of way, including the fenceposts. The city will place road closure signs on South 3rd Street, closing the road to public use, until the City hears back from Bower's attorney. In the meantime, law enforcement will have to deal with issues inside the perimeter of the fenced off area. Discussion followed on how to ensure the clean-up and removal of the fences. City Attorney Richins will keep the Council informed as information is received.

Clerk/Treasurer Glanz noted that registration is open for the WAM Winter Conference in January. Clerk/Treasurer Glanz asked that Councilmembers contact her to complete the registration.

City Engineer Representative Mike Donnell stated that his office is in the process of closing out five (5) projects, including

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completing the as-builts and confirming warranty dates. These projects include the Lighthouse sewer main, 11th Street project, Coburn paving project, Washakie Avenue stormwater project and the 10th Street and Robertson paving project. Close out should be completed by the end of the month. Director of Public Works Kruger and City Engineer Representative Donnell discussed the Washakie Avenue Project with the design engineers (Ardurra) and with approval from WYDOT will extend the design to include a 10 foot pathway (sidewalk) along the north side of Washakie Avenue.

Chief of Police Gabe Elliott reported that the department has received their final order of radios from Comtech; the portable and/or mobile radios will be installed and reprogrammed. This has been a three (3) year process with funding for the radios through grants. The main goal is to have direct communication with the school district. With direct links to mobile or portable radios, communication will not have to go through dispatch, saving response time. Training will need to be done to ensure that the administrative staff and teachers communicate correctly with call signs to law enforcement. There is a lockdown drill at Westside School tomorrow and one at Southside School next Tuesday. Chief of Police Elliott informed the Council that the Law Enforcement Academy revamped their program, reducing the amount of online hours prior to attending and extending the overall time at the academy with approximately 50 hours of training.

Director of Public Works Kruger stated that as per a requirement by the federal government to inventory lead or galvanized water lines, the city is sending out a survey to water customers asking that they inspect their service line. The city is offering to help locate and identify the lines if requested by the customer. Completion of this requirement will allow the city to continue to apply for grants. The auction planned for this month has been delayed until January. There will be a significant delay in sanitation services due to the four (4) day holiday weekend, however, a truck will be out on Saturday for commercial customers to help alleviate any issues. Discussion followed on the Big Horn Regional projects including a south transmission line that would help with supply at the airport.

Airport Manager Lynn Murdoch reported that the Fly In happened on Saturday with a good turnout. The main gate is repaired and running with no issues.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:27 p.m.

By: Councilmember Martinez.

Second by: Councilmember Brookwell.

Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

November 28, 2024