

## PUBLIC NOTICE

### 10-05-2021 COMMISSIONER PROCEEDINGS

The Board of County Commissioners met at the above date beginning at 8:00 a.m. Those present were Chairman Fred Frandson, Members Aaron Anderson and Terry Wolf, and Clerk to the Board Mary Grace Strauch. The meeting was opened with the Pledge of Allegiance led by Commissioner Frandson.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to approve the minutes for the September 21, 2021 meeting. Motion carried.

Vouchers for September 2021 were paid as follows:

WASHAKIE CO HISTORIC, \$3,475.00, HIST. PRESERVATION; PETERSON QUALITY OFFICE FURNITURE, \$72.00, SUPPLIES; EASTSIDE SINCLAIR, \$109.87, FUEL; PETERSON QUALITY OFFICE FURNITURE, \$149.72, SUPPLIES; FRANDSON SAFETY INC., \$25.00, POSTAGE; WEBT, \$241.15, PREMIUM; CRISIS PREVENTION & RESPONSE, \$789.85, FEE'S; WORLAND YOUTH LEARNING CENTER, \$883.00, TANF; BIG BROTHERS BIG SISTERS, \$689.09, TANF; MONTANA ST UNIVERSITY\*, \$4,000.00, FEE'S; IMPRESSENCE DESIGN, \$3,120.00, SUPPLIES; JADECO INC., \$20,056.72, MAINTENANCE; MSU OFFICE OF SPONSORED PROGRAMS, \$27,913.00, CONTRACTUAL; OFFICE SHOP THE, \$7.56, SUPPLIES; THE LIBRARY STORE, \$36,978.12, SUPPLIES; CONSUL-COMP TECHNOLOGIES, \$3,400.00, TECH; QUADIENT LEASING USA INC, \$131.10, MAINTENANCE; REDWOOD TOXICOLOGY LAB, \$61.50, SUPPLIES; MCGARVIN TAYLOR REALTY, \$150.00, MAINTENANCE; CARVER GAIL, \$1,350.00, SUPPLIES; OFFICE SHOP THE, \$15.77, SUPPLIES; NORTHERN WYO DAILY NEWS, \$420.00, ADVERTISING; YULE JAMES, \$500.00, SUPPLIES; IMPRESSENCE DESIGN, \$860.00, SUPPLIES; WASHAKIE CO HRA ACCOUNT \$5,600.00, PREMIUM; VSP VISION CARE, \$725.82, PREMIUM; TRAVEL WRIGHT INC., \$506.80, TRAVEL; WASHAKIE COUNTY TREASURER, \$1,169.81, REIMBURSEMENT; WYOMING ASSOCIATION OF COUNTY OFFICERS, \$450.00, FEE'S; BLOEDORN LUMBER, \$304.17, SUPPLIES; SERLKAY, \$3.76, SUPPLIES; CURRENT ELECTRIC INC., \$878.22, MAINTENANCE; EATON SALES & SERVICE LLC, \$436.25, PARTS; JADECO INC., \$115.47, MAINTENANCE; BASIN MECHANICAL INC, \$174.68, MAINTENANCE; CR LOCK AND SAFE, \$183.62, MAINTENANCE; UNIVERSITY OF WYOMING, \$5,887.50, FEE'S; SPENCER NICOLE, \$31.34, REIMBURSEMENT; KERN DORIS, \$371.20, REIMBURSEMENT; WASHAKIE COUNTY TREASURER, \$197.99, REIMBURSEMENT; WYOMING ASSOCIATION OF COUNTY OFFICERS, \$275.00, FEE'S; IMPRESSENCE DESIGN, \$311.51, SUPPLIES; MIDWEST CONNECT, \$210.00, SUPPLIES; SCHNEIDER CHRISTY, \$368.16, REIMBURSEMENT; HIGH PLAINS POWER INC, \$61.08, UTILITIES; KENNEDY ACE HARDWARE, \$1,117.93, SUPPLIES; WYOMING ASSOCIATION OF COUNTY OFFICERS, \$225.00, FEE'S; ALSCO, \$274.01, LAUNDRY; BIG HORN WATER, \$104.50, SUPPLIES; HEINEMEYER AMANDA, \$397.07, REIMBURSEMENT; CARDINAL HEALTH 110 LLC, \$362.87, SUPPLIES; HEINEMEYER AMANDA, \$70.75, REIMBURSEMENT; HEINEMEYER AMANDA, \$350.00, REIMBURSEMENT; HEINEMEYER AMANDA, \$15.05, REIMBURSEMENT; SERLKAY, \$218.80, SUPPLIES; GARCIA SARAH, \$262.48, REIMBURSEMENT; SERLKAY, \$727.38, SUPPLIES; SCHLATTMANN LAW OFFICE, \$570.00, LEGAL; WASHAKIE COUNTY ACTIVITY PASS PROG, \$4,085.49, FEE'S; NORCO / WORLAND, \$1,022.54, SUPPLIES; WORLAND LAUNDRY & CLEANER, \$695.46, LAUNDRY; BIG HORN HEATING AND COOLING, \$10,403.00, MAINTENANCE; CONSUL-COMP TECHNOLOGIES, \$1,232.50, TECH; CALIBRE PRESS, \$712.00, SUPPLIES; BOB BARKER COMPANY INC, \$722.25, JAIL; BLUE LUBE, \$75.39, MAINTENANCE; BLAIRS, \$130.75, JAIL; BIG HORN BASIN TIRE & OFF ROAD, INC, \$1,230.44, MAINTENANCE; SIRCHIE, \$180.21, SUPPLIES; SERLKAY, \$24.24, SUPPLIES; RANGE, \$540.00, UTILITIES; KENNEDY ACE HARDWARE, \$113.93, SUPPLIES; JC COMMUNICATIONS, \$1,064.84, SUPPLIES; COMFORT INN, \$330.00, TRAVEL; EMERGENCY SERVICES MARKETING CORP., INC, \$660.00, SUPPLIES; EASTSIDE SINCLAIR, \$253.20, FUEL; FRANDSON SAFETY INC., \$32.05, POSTAGE; MURDOCH OIL INC 1, \$4,129.99, FUEL; RICKER PHARMACY, \$29.20, JAIL; ROCKY MOUNTAIN POWER, \$7,594.28, UTILITIES; GOOGLE INC, \$222.00, MAINTENANCE; WOLF TERRENCE, \$322.56, REIMBURSEMENT; CENTURY LINK, \$973.68, UTILITIES; CENTURY LINK, \$66.58, UTILITIES; CHARTER COMMUNICATIONS, \$124.98, UTILITIES; TCT WEST INC, \$354.84, UTILITIES; VERIZON WIRELESS, \$640.16, UTILITIES; ANDERSON DAVID, \$75.00, REIMBURSEMENT; MURDOCH OIL INC 1, \$736.25, FUEL; TOWN OF TEN SLEEP, \$106.00, UTILITIES; MERCK SHARP & DOHME CORP, \$1,082.40, SUPPLIES; SANOFI PASTEUR, \$6,474.08, SUPPLIES; TCT WEST INC, \$30.15, UTILITIES; NORTHERN WYO DAILY NEWS, \$1,865.71, ADVERTISING; TITAN MACHINERY, \$49.00, PARTS; BOMGAARS, \$204.99, SUPPLIES; NOWOOD CONSTRUCTION, INC, \$4,900.00, MAINTENANCE; T&E CAT RENTAL, \$59.80, RENTAL; FRONTIER TIRE, \$55.00, MAINTENANCE; S & H GLASS INC., \$346.50, MAINTENANCE; TDC DIESEL, \$2,959.06, MAINTENANCE; TITAN MACHINERY, \$55.65, PARTS; WALL CARRIE, \$368.41, REIMBURSEMENT; WORLAND PHARMACY, \$84.02, JAIL; WASH DEPOT, \$160.00, MAINTENANCE; WORLAND LAUNDRY & CLEANER, \$476.99, SUPPLIES; OFFICE OF ST LANDS & INVESTMENTS, \$100.00, FEE'S; VISA, \$381.89, SUPPLIES; VISA, \$1,862.13, SUPPLIES; WASHAKIE CO SHERIFF DEPT, \$130.00, REIMBURSEMENT; WY LAW ENFORCEMENT ACADEMY, \$1,508.50, TRAINING; TR'S AUTO REPAIR, \$193.09, MAINTENANCE; SYSCO FOOD SERVICES OF MONTANA, \$7,675.27, JAIL; SPAN PUBLISHING INC, \$149.00, SUPPLIES; CLEANER Q, \$695.00, SUPPLIES; WOR-

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LAND LAUNDRY & CLEANER, \$54.35, SUPPLIES; MOUNTAIN ALARM, \$126.50, UTILITIES; WYOMING STATE BAR, \$355.00, FEE'S; WYOMING STATE BAR, \$355.00, FEE'S; JD POWER & ASSOCIATES, \$340.00, SUPPLIES; TECHNICAL FORSTRY SERVICE LLC, \$1,513.16, MAINTENANCE; CANYON CREEK COUNTRY\*\*, \$1,200.00, GRANT; MATT GONCALVES, \$2,100.00, GRANT; DIANE ORME, \$1,667.00, GRANT; CANYON CREEK COUNTRY\*\*, \$800.00, GRANT; NORTHERN WYO DAILY NEWS, \$145.50, ADVERTISING; , \$207,763.63, PAYROLL, \$230,349.15; PRUDENTIAL, \$240.00; WYOMING RETIREMENT, \$37,025.74; S&R RETIREMENT, \$412.50; STANDARD, \$1,765.47; JOINT POWERS/HUB, \$90,108.47; HARDING CHILD SUPPORT, \$320.00; GREAT WEST TRUST, \$5,245.00; AFLAC, \$1,114.94; WORKER'S COMP, \$3,100.75; , \$369,682.02.

Public Health Nurse Manager Amanda Heinemeyer met with the board to review protocols regarding people that test positive for COVID-19. It was again emphasized that if a person tests positive or has symptoms they should stay home except to go to their doctor and not go out in the public to try to curb the spread of the virus. Currently Public Health is administering the COVID-19 vaccine by appointment. Amanda also reported that flu shot clinics have been scheduled beginning this week.

A motion was made by Commissioner Anderson and seconded by Wolf to convene into executive session with Public Health Nurse Manager Amanda Heinemeyer to discuss personnel at 9:37 am. Motion carried. A motion was made by Commissioner Wolf and seconded by Commissioner Anderson to reconvene into regular session beginning at 10:04 am. Motion carried. A letter will be sent to Department of Interior and Worland Field Office BLM employees regarding the federal mandate that all employees receive a COVID-19 vaccine. Washakie County Public Health is not regulating or requiring anyone to get the vaccine they are only supplying the vaccination.

Crisis Prevention & Response Center Director Karina Rice, Sheriff Steve Rakness, Assistant County Attorney Tony Barton, Banner Health Quality Safety and Infection Senior Manager Lisa Daniels-Kielmeyer met with the board to discuss a policy and procedures document that is needed regarding the Secure Digital Forensic Imaging (SFDI) camera. Discussion was held on upcoming training that is needed for all that will be using the camera and creating a policy and to make any necessary changes to the policy after training is complete. The U.S. Department of Justice is requiring that a policy and procedures is completed within 30 days because the camera was purchased with a federal grant. Tony will look for a template for a policy.

Road and Bridge Superintendent Keith Bower reported that repairs are needed on the grader and the backhoe. Estimates were received for the grader repair is \$7,316.25 and for the backhoe is \$2,245.00 Approval was given to repair both pieces of equipment. The sand has been received and the salt has been ordered for the winter sanding. Commissioner Frandson would like the debris cleaned on Lane 4 as soon as possible and discussion was held on spraying weeds more often and in more places. The crew may need in the future to spray more weeds due to the fact that mowing may not be available in the Ten Sleep area next year.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to convene into executive session beginning at 10:32 am with Road and Bridge Superintendent Keith Bower to discuss personnel. Motion carried. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to reconvene into regular session beginning at 10:38 am. Motion carried. No action was taken.

Building Maintenance Manager Tom Schmeltzer met to discuss the furniture at the Library. At this time there are several parts that are still being shipped to complete the shelves and the door opener for one of the doors. Discussion was held on insulating the roof at the library. To spray foam insulation estimated cost is \$63,000.00. This could possibly be done on weekends and in sections. To place a new roof and insulation on the library estimated cost is \$97,000.00. Discussion was held on if there were any energy grants available to assist with the cost. The WAM energy grant could possibly be applied for but the funds cannot be spent until July 1, 2022. After further discussion regarding the rising costs of natural gas and going into the winter season a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to approve spraying in the foam insulation for the library roof and to put the project out to bid. Motion carried.

Planner David Anderson and Building Maintenance Manager Tom Schmeltzer reported that they had reviewed the bids for an architect for an Ambulance Building. County Attorney John Worrall had several language changes that needed to be made to the contract and also discussed was a materials list that had been sent, costs for copies and other incidentals with the architect bid and projected end price of the project. A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to table the awarding of the contract to Amundsen Associates until the county can ensure funding is available through the ARP funding and for the amendments that are needed to the contract. Motion carried.

Commissioner Frandson reported that there will be an Urban Systems meeting on November 9 that Commissioner Anderson will attend and Ron Harvey will remain on this board for the commissioners. Commissioner Frandson stated that due to the fact that the City of Worland may lose city status as per the census figures the funds will not be lost that have been received to date.

Dr. Jim Gilman, Historic Preservation Board Member Jim O'Connor, Building Maintenance Manager Tom Schmeltzer, and

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Museum Curator Stefanie Kowalszyk met with the board to discuss the possibility of stabilizing the Ludlow House by lifting it up and placing some type of foundation under it. Discussion was held on costs to use a crane to lift the building and if the building was stable enough to actually be lifted. Stefanie has contacted the school superintendent and there is interest for the high school trades group to assist with this project. There is some possibility of using I-Beams to put under the house or possibly purchase logs to place under the building. Also discussed was receiving a key for the search and rescue area so that they can access the building easier. They will discuss this with Sheriff Steve Rakness.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to appoint Stephanie Kowalczyk to the Historic Preservation Board. Motion carried.

Wyohelp Director Kyle Borger and Case Manager Les Urbin reported that Washakie County residents have allocated just under \$50,000 in assistance for rent, utility payments and other needs due to COVID-19. Discussion was held on additional funding for the state and counties and if funding may be cut in the future. There is a possibility that funding from the first round of ERAP funds may be pulled back to the federal government. The second round of funding is fully funded through 2024. Discussion was held on the possibility of the case manager using office space that is available at the Community Support Center. This could be counted as an in-kind donation and work toward matching funds for additional funds to become available. A lease agreement will be drawn up by the county attorney and Commissioner Frandson regarding the office space.

### CONSENT AGENDA

1. Ratify chairman signing release of retainage to Groat-house Construction Inc.
2. Authorize chairman to sign Sub recipient Agreement with Big Brothers Big Sisters of Wyoming regarding the TANF CPI grant.
3. Approve bond for Steve Hunt, Community Center Joint Powers Board Executive Director, in the amount of \$150,000.00.
4. Accept monthly reports from Clerk of Court \$1,831.00, County Clerk \$11,784.90,
5. Authorize chairman to sign Firewise # 17 Fuel Cost Share with Canyon Creek Country in the amount of \$800.00 and \$1200.00.
6. Authorize chairman to sign Firewise # 17 Fuel Cost Share with Diane Orme in the amount of \$1,667.00.
7. Authorize chairman to sign Firewise # 17 Fuel Cost Share with Matt Goncalves in the amount of \$2,100.00.
8. Authorize chairman to sign State of Wyoming Easement Application for a county road where existing mining road enters Highway 16.
9. Authorize chairman to sign Wyoming Department of Transportation Acceptance Certificate for Project AR-SCT N351A05.
10. Authorize chairman to sign Grant Final Report with the Historic Preservation Board regarding the Historic Structure Reconnaissance Survey.
11. Authorize chairman to sign a correct request for payment in the amount of \$88,310.16 regarding the CAFA Grant.
12. Authorize chairman to sign Wyoming Department of Transportation Project Cost Reimbursement Statement in the amount of \$59,797.82 regarding the High Risk Rural Road Program to stripe and sign the Lower No-wood Road.
13. All commissioners sign letter to Department of Interior BLM regarding a federal mandate for COVID-19 shots.
14. All commissioners sign letter to Banner Health employees regarding their hard work that has been done by hospital staff.

A motion was made by Commissioner Anderson and seconded by Commissioner Wolf to accept the Consent Agenda. Motion carried.

There being no further business to come before the board, a motion was made by Commissioner Wolf and seconded by Commissioner Anderson to adjourn the meeting. Motion carried.

A tour of the proposed boat ramp areas was taken by the commissioners, county clerk, Conservation District Director Amanda O'Keefe, Gabby Lukins and Mike Phillips with the BLM, Christy Fleming and Terry Livingston with Big Horn Basin Recreation Collaborative, Planner David Anderson and Sam Hochhalter with Wyoming Game and Fish.

((Seal)  
Mary Grace Strauch  
Clerk to the Board

Fred W. Frandson, Chairman  
Washakie County Commissioners

October 21, 2021