

PUBLIC NOTICE

**REGULAR MEETING OF THE CITY COUNCIL OF WORLAND
September 3, 2024**

A regular meeting of the City Council of Worland, Wyoming met in the Council Chambers at Worland City Hall at 7:00 p.m. on September 3, 2024. Mayor Jim Gill presided and the Councilmembers in attendance were Kreg Lombard, Barbara Brookwell, William Worley, Wendy Fredricks, Rebecca George and Adam Martinez (via telephone). Also present were Director of Public Works, Nick Kruger; Airport Manager, Lynn Murdoch; Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell and Clerk/Treasurer Tracy Glanz. Councilmembers Kody DeMunbrun and Mike Neuffer were absent and excused.

There were seventeen (17) visitors present for this meeting of the City Council.

Chief of Police Gabe Elliott led the Council and Visitors in the Pledge of Allegiance.

Mayor Gill declared a quorum, with Councilmembers DeMunbrun and Neuffer excused, and asked for approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Fredricks.
Second by: Councilmember George.
Vote: The motion passed unanimously.

The minutes of the August 20, 2024 regular meeting stand approved.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of September, before normal City Council approval on the first Tuesday of October and approve the Consent Agenda with Warrant Registers for August, 2024, Monthly Statement of Financial Condition for August, 2024 and Payroll Vouchers for the periods of August 23, 2024. PAYROLL 8/23/24 - \$70,660.00; PAYROLL MTHEND 8/23/24 - \$4,264.99.

**CITY OF WORLAND/UTILITIES COMMISSION
AUGUST 2024**

A.N.A Electrical Services, Service Lagoon/Station, \$2,036.82; Angel Armor LLC, Tourniquet/Taser Pouch, \$696.28; Assoc. of Public Treas. Of US Canada, Membership Renewal-T. Glanz, \$159.00; ATCO International, All-Pro Parts Cleaner, \$137.00; Big Horn Basin Tire & Off Road, Tire Retorque/Disposal, \$1,590.00; Big Horn Co-op Marketing Assn, Lawn Seed, \$321.75; Black Mountain Software, Cass Certification, \$100.00; Blair's Market, Bakery Goods, \$61.72; Bloedorn Lumber Co, Lumber/Concrete, \$508.93; Bobcat of the Big Horn Basin, Parts, \$2,176.66; Bomgaars, Equipment, \$2,686.38; Brown's Western Appliance, Mini Fridge, \$275.50; Carquest Auto Parts Stores, Parts, \$7,182.50; Cash-Petty Cash Clerk-Treasurer, Postage/Title, \$15.08; Cloud Peak Veterinary Services, Contract, \$744.00; Eagle Engineering & Surveying Inc, Engineering, \$8,130.00; Energy Laboratories Inc, Testing, \$265.00; Frandson Safety Inc., Supplies/Shipping, \$534.16; Frontier Tire LLC, Services, \$1,122.84; GA Industries, Ball Check Valve, \$598.16; Hasco Industrial Supply, Supplies, \$238.85; Hawkins, Inc., Chlorine/Demurrage, \$893.21; Imperial Pump Solutions LLC, Yearly Service, \$2,252.50; Jadeco Inc, Utility Pole, \$690.00; Kienlen Ace Hardware, Parts, \$2,158.19; Kimball Midwest, Metric FW/Washer/Nut, \$553.65; Laird Sanitation, Portable Toilet, \$200.00; MacMac, 404 E. Ln-Grade Out/Mtr Pit, \$617.00; Midland Implement Co, Rainbird Valve/ Scrubber, \$768.07; Montana Radiator Works, Radiator - S15, \$1,200.00; Motor Supply, Inc., Parts, \$501.10; Motorola Solutions, Inc, APX Travel Charger, \$525.54; Norco Inc, Cylinder Rental, \$298.82; Northern Wyoming News, Ads, \$1,684.50; Northwest Pipe Fittings, Inc., Parts/Pipe/Meters, \$21,737.81; O'Reilly's Auto Enterprises, LLC, Battery, \$299.84; One-Call of Wyoming, Tickets, \$45.75; Pavement Maintenance Inc, Stripe Crosswalks, \$10,773.00; R & A Safety LLC, Drug Testing, \$82.00; Rinker Materials(formerly Forterra), Supplies Shipped, \$13,345.43; Rocky Mtn Information Network, Inc, Membership-WYPD042, \$50.00; Russell Industries Inc, BLM Seat Base Contract, \$12,832.43; Serlkay Printing, Office Supplies, \$491.97; Signs of Sutherland, Decals, \$420.50; Southwestern Equipment Co, Garbage Truck Parts, \$1,937.00; Steve's Repair, Emergency Removal, \$1,250.00; Team Laboratory, Fine Road Patch/Siphon Drum Pump, \$11,231.50; Timber Line Electric, Services, \$255.00; Tommerup Machine Shop, Services, \$2,228.94; Torgeson's, New Holland TL90-B8, \$761.28; Triple R Welding, Inc, Dumpsters, \$13,178.26; United Parcel Service, Shipping, \$14.15; USA Blue Book, Lead Free Brass Gate Valve, \$1,882.45; Valli Information Systems, Inc., Web Maintenance, \$159.62; Washakie Co. Weed/Pest Cont., Herbicide, \$198.75; Washakie County Treasurer, Juvenile/Salary, \$1,480.30; Worland Cleaners & Supply, Inc., Supplies/Mats, \$407.29.

TOTAL REGULARS \$ \$136,986.48

AFLAC, Premium, \$791.54; AT & T, Long Distance, \$90.96; AT&T Mobility, Cell Phones, \$275.82; Big Horn Co-op Marketing, Gasoline, \$7,747.57; Big Horn Water, Cooler Rental/Water, \$161.00; Big Horn Reg. Joint Powers Board, Monthly EDU, \$41,163.10; Big Horn Rural Electric, Water Well # 1, \$47.96; Blue Cross/Blue Shield, Health Insurance, \$67,184.71; Dearborn National, Disability Insurance, \$347.60; Engineering Associates, Blg & Planning Services, \$10,151.38; Engineering Associates,

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South Flat/Washakie Aven/2024 Stree Repairs, \$21,648.42; Fas-Corp, Deferred Comp, \$4,670.00; Dearborn Life Ins. Co., Life Insurance, \$139.77; Gill, Jim, Cell Phone Expense, \$50.00; Gill, Jim, Reimbursement-Mileage, \$252.59; High Plains Power, Inc., Power, \$1,072.07; Internal Revenue Service, Payroll Tax Deposit, \$47,394.88; Kenco Security & Technology, Alarm Monitoring, \$214.40; Murdoch Oil, Inc., Gasoline Diesel, \$4,083.73; NCPERS Group Life Ins., Life Insurance, \$176.00; Pinnacle Bank, Expenses, \$1,746.85; Range, Phone Service, \$1,860.08; Rocky Mountain Power, Electricity, \$23,530.40; Ryan, Margaret, Overpayment, \$44.90; Sagebrush Sports, LLC, Contract, \$12,916.66; Turcato, Fletcher, Deposit Refund, \$56.12; U.S. Postmaster, Aug Billing, \$1,138.01; VSP of Wyoming, Vision Insurance, \$691.89; Verizon Wireless, Cell Phone/Tablets Service, \$1,090.03; Viper Underground Inc, Water Main/ Drain, \$1,660.00; Washakie County Clerk, Filing Fees, \$12.00; Washakie County Treasurer, ComCenter/Crim Justice, \$12,268.88; Washakie County Treasurer, July - Tax, \$261,821.88; Washakie Co. Waste Disposal Dist., Gen. Waste/Sump Dumping, \$28,117.00; WY Dept of Workforce Services, Workers Comp, \$3,460.91; Wyoming Gas Company, Services, \$462.90; Wyoming Retirement System, Retirement, \$32,802.77.

TOTAL SPECIALS..... \$591,344.78
GRAND TOTAL..... \$728,331.26
Void Check# 066168 **\$(76.44)**
\$728,254.82

By: Councilmember George.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Mayor Gill announced that it is the time and place to open bids for One (1) New Solid Waste Refuse Cab and Chassis Truck.

COMPANY	TYPE	BID
Jack's Truck Center	Freightliner M2 106 Plus Chassis	\$279,222.00

City Attorney Kent Richins opened the bids, noting that the bid bond is in order and turned the bid over to Director of Public Works Nick Kruger for review.

Donnie Bjorhus with Green Hills Golf Course reported that 2,577 rounds of golf were played in August, an increase of 245 over last August. The Warrior Golf Scramble, a fundraiser for the WHS athletic teams, was held on August 3rd with twelve (12) teams participating. Green Hills hosted the Wyoming State Golf Association (WSGA) Four Ball Tournament, there were thirty-eight (38) teams from across Wyoming. The course received a ton of compliments from the players and the WSGA staff was very complimentary on how well everything went during the event. They were impressed enough that they are considering Green Hills as a site for one of their tournaments next year. The Lori Lenz Golf Scramble and the Sons of the Legion Baseball Scramble were also held in August. The men's and women's league both concluded this past week, with thirty-four (34) men's league teams and eighteen (18) women's league teams. There will be three (3) additional tournaments and/or scrambles in September. Mr. Bjorhus acknowledged the job done by the grounds staff, stating that they do a fantastic job all year, maintaining the course and making sure it is in the best condition possible. The staff has put in long hours and Mr. Bjorhus is grateful to have a group that takes pride in the job that they do to make Green Hills the best it can be. The Mayor and Council thanked Mr. Bjorhus for his report and all that he does at the Golf Course.

Justy Honomichl requested approval of a street closure on Pulliam Avenue between 14th and 15th Street for a block party on Saturday, September 14, 2024 from 6:00 to 9:00 p.m. Discussion followed.

Motion: to approve the street closure of Pulliam Avenue between 14th and 15th Street on Saturday, September 14, 2024 from 6:00 to 9:00 p.m.
By: Councilmember George.
Second by: Councilmember Worley.
Vote: Members voting AYE: Lombard, George, Martinez, Fredricks, Worley, Brookwell; Members voting NAY: Gill; Members ABSTAINING: None; the motion passed by a vote of 6-1-0.

Rance Neighbors requested the use of Newell Sargent Park for a Duck Derby to raise funds for the Senior Class at Worland High School. The event would take place in the canal behind the park on September 28, 2024 mid-morning. The canal company has been contacted and is supportive. The impact on the park would be parking.

Motion: to approve the event in Newell Sargent Park on September 28, 2024.
By: Councilmember Fredricks.
Second by: Councilmember George.
Vote: The motion passed unanimously.

James Seckman, CPA presented the audited financial statements for the City of Worland for the fiscal year ending June 30, 2024. The results of the audit disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and no deficiencies were found. Rate increases in the Business Type Activities resulted in an increase in net position of \$89,945.00. Reserve strength is good for all funds (General, Water, Wastewater and Sanitation) with Revenues up and Expenses down. Mr. Seckman noted that aging infrastructure requires more reserves. Mayor Gill thanked Mr. Seckman for his presentation and congratulated Clerk/Treasurer

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Glanz on a job well done.

City Attorney Richins presented Ordinance #875 on third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, AMENDING THE OFFICIAL ZONING MAP PROVIDED FOR IN WORLAND CITY CODE SECTION 24-8 BY RE-ZONING THE REAL PROPERTY DESCRIBED HEREIN FROM CENTRAL BUSINESS TO LIGHT INDUSTRIAL. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #875 on third and final reading.
By: Councilmember Worley.
Second by: Councilmember Lombard.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz thanked the Mayor, Council and Department Heads for their help in maintaining the budget last fiscal year.

Chief of Police Gabe Elliott reported that recently promoted Sergeant Jason Wiczek attended supervisor training and is doing a great job for the police department.

City Engineer Representative Mike Donnell reported that the sub-contractor for Wild West Construction finished the concrete on South 10th Street and paving will start sometime this week. The Coburn Avenue from 15th Street to Howell Avenue mill and overlay project will be advertised this week with bid opening on September 17, 2024. Viper Underground will be completing the sewer at the Oxbow facility next week. A project to extend the city water main to Amish Origins will start as soon as the construction permit is issued by DEQ. Mayor Gill stated that he is proud of the team moving forward with the street initiative and thanked the voters for supporting the 1% tax as the city continues to work on city streets.

Director of Public Works Nick Kruger recommended approval of the bid of Jack's Truck Center of \$279,222.00 for a new sanitation truck noting that the specifications include a change to a tandem axle to eliminate or lessen the damage to streets and alleys. This truck will also be converted to a dump truck once the sanitation truck is no longer viable.

Motion: to approve the bid of Jack's Truck Center in the amount of \$279,222.00.
By: Councilmember Brookwell.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

Kevin with Jack's Truck Center noted that the supply chain crisis is still impacting the country and awarding the bid tonight will allow us to order the truck right away. It was noted that there will be substantial increases in 2027 for these types of trucks due to increased regulations. Director of Public Works Kruger stated that he hoped to order an additional truck next fiscal year prior to those increases. Director of Public Works Kruger thanked Pepsi for shifting one of their allocations to allow the city to order the truck.

Director of Public Works Kruger informed the Council of the five (5) water main leaks on Grace Avenue last week; this pipe dates to either the 1940's or 1950's. A future project will include full replacement of this line with grant assistance. Wild West Construction will be doing patching throughout town on utility cuts as well as filling in a hole on Washakie Avenue. The Council was given an update on Pickleball, and a drawing of the court proposed by the group. Approximately, \$42,460.00 has been raised toward a local match for grant funding. Betty Jo Jacks is working on a dog park; and will work on fund raising to pay for a fence to fully enclose an area somewhere in the city limits or county. Director of Public Works Kruger noted that with Harvest Fest coming up on the 14th, a request was made to allow vendors in Pioneer Square. Currently, vendors are not allowed in the Square without Council approval.

Motion: to allow vendors in Pioneer Square during Harvest Fest on September 14, 2024.
By: Councilmember George.
Second by: Councilmember Fredricks.
Vote: The motion passed unanimously.

The Municipal Court Report, Building Permit Summary, Golf Course Financial Report for August 2024 and the minutes for the WCCC for July, 2024 are in the Council packet for review.

There being no further business to come before the Council, Mayor Gill asked for a motion to adjourn.

Motion: to adjourn the meeting at 7:42 p.m.
By: Councilmember Worley.
Second by: Councilmember George.
Vote: The motion passed unanimously.

James R. Gill, Mayor

ATTEST:
Tracy A. Glanz, Clerk/Treasurer

September 12, 2024